

*Pilgrim United Church*  
**2007 ANNUAL GENERAL MEETING**  
 held February 17, 2008

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# *Pilgrim United Church*

## **2007 ANNUAL GENERAL MEETING**

**February 17, 2008**

### **AGENDA**

- ❖ Call to Order
- ❖ Opening Prayer
- ❖ Nomination of Chairperson & Recording Secretary  
*Motion of Acceptance*
- ❖ Approval of the Agenda  
*Motion of Acceptance*
- ❖ Constitution of Meetings: Voting privileges  
Extension or not to Non-Members  
*Motion of Acceptance*
- ❖ Minutes of 2006 Annual General Meeting of February 11, 2007  
*Motion of Acceptance*
- ❖ Business arising from the Minutes  
*Discussion*
- ❖ Annual Reports  
*Motion to Adopt Reports*
- ❖ Presentation of the 2008 Budget  
*Motion of Acceptance*
- ❖ New Business
- ❖ Other Business from the Floor
- ❖ Election of Church Officers and Committees
- ❖ Adjournment

**Minutes of the  
2006 ANNUAL GENERAL MEETING**

*Pilgrim United Church*

3319 Painter Road, Victoria, BC  
Held in the Sanctuary

**ATTENDANCE**

Ruth Scott, Irene Moore, Marianne Stewart, Dale Stewart, Win Konijn, Pat Ridgers, Jack Hooper, Elaine Hooper, Ross Walker, Darlene Dawes, Glenda Henderson, Edith Newman, Paul Newman, Ellie Horgan, Arnold McCutcheon, Anne Richardson, Maxine Kenworthy, Jan Foreman, Jim Fisk, Doug Foreman, Fern Esau-Quagliotti, Gwynneth Barlow, Elsie Ettinger, Mary Stocks, Frances Stocks, Andrea Koschzeck, Bob French, Marilyn French, Christine Nicholls, Karen Preston, Diane Stout

**CALL TO ORDER:** Meeting was called to order at 12:10pm

**OPENING PRAYER:** Meeting was opened with prayer by Jack Hooper.

**NOMINATION OF CHAIRPERSON & RECORDING SECRETARY**

- Motion by Jan Foreman, Second by Anne Richardson that Karen Preston chair the meeting and that Diane Stout record the meeting. All in favour. Carried.

**APPROVAL OF AGENDA**

- Motion by Jim Fisk, Second by Anne Richardson that the proposed Agenda be adopted amended. All in favour. Carried.

**CONSTITUTION OF MEETING: VOTING PRIVILEGES**

- Motion by Marianne Stewart, Second by Christine Nicholls that voting privileges be extended to adherents (non-members) as is the custom of the Annual General Meeting of Pilgrim United Church. All in favour. Carried.

**MINUTES OF 2005 ANNUAL GENERAL MEETING HELD FEBRUARY 18, 2006**

- Motion by Marianne Stewart, Second by Gwynneth Barlow that the minutes of the 2005 Annual General Meeting be adopted as amended. All in favour. Carried.

**BUSINESS ARISING FROM MINUTES**

Voices United books have been ordered by Marilyn French.

Auction information will be discussed later in the meeting.

Governance model information will be discussed later in the meeting.

**ANNUAL REPORTS**

Reports were presented in booklet form "Annual Report 2006". The booklets were available last Sunday for the congregation to read. Question arose from Bob French as to whether the minutes of Congregational Meetings should be contained within the report booklet. Answer was that the minutes go to the next Congregational Meeting to be reviewed at that meeting.

- Motion by Frances Stocks, Second by Elsie Ettinger to accept the Reports as printed in the "Annual Report 2006" with thanks for all the hard work and thought that went into the reports. All in favour. Carried.

**PRESENTATION OF 2007 BUDGET**

Karen Preston presented the budget with handouts indicating actual costs, expenses, etc. Karen thanked all for attendance as we are the ones setting the stage for the coming year and beyond. We have made clear our commitment to Pilgrim. We are very close to the budget (originally \$4500 deficit). Offering was down, but budget was also down. Everyone tightened belts and more time and talents created less expenses. Everyone deserves a "pat on the back".

As noted on page 31, there is \$26,000 in reserve, and \$46,000 in Trust for designated usage. Karen spoke to summary of "Trust Funds" (page 33). If you have any questions please call Karen for more detail.

Regarding the 2007 Budget (long form 4 pages – Draft & Budget 07, Profit & Loss Budget Overview), the bottom line -\$19,000 includes \$10,000 for new staff office, \$1,000 for new computer for new staff. Also \$6,500 for moving expenses, househunting expenses – bottom line would be about \$2,000 deficit. Over the next 3 years we need to fundraise to offset.

Questions arose (Edith Newman) regarding the need for an office for new ministers – answer was that they have requested an office in the church building. Darlene noted that in conversation with Ed and Erin, they advised they don't need an extensive office, just something small and lockable. Doug advised we have to come up with a plan by the end of June and council will take suggestions.

The budget is conservative and, taking into account supply salaries and new staff, we should be in deficit about \$4,000 next year.

We do need more fundraisers this year (we've put in "Other" \$2,500). Pat will chair the auction if sufficient support but maybe we need to do something more creative.

Rentals are down slightly – note was made that we may be under-using the cottage rental.

➤ Motion by Doug Foreman, Second by Ellie Horgan that the 2007 Budget, showing a deficit of \$19,000 be accepted as tabled and that Council be permitted to move budget dollars within the budget items as required. All in favour. Carried.

Paul Newman suggested motion, seconded by Jan Foreman, of thanks for the most clear, concise budget ever presented. Applause and all in favour.

➤ Motion by Jan Foreman, Second by Mary Stocks that where it is expected that fees charged to participants of events will recover the cost of events that Council be permitted to commit up to \$600 worth of funds as deposits on events for those events. All in favour. Carried.

➤ Motion by Elaine Hooper, Second by Pat Ridgers that Council be permitted to use grant and trust monies for the purpose that the grants were given. All in favour. Carried.

## **NEW BUSINESS**

### **Joint Search Committee Update**

Doug noted the reality of new ministers – job is done. (Final Report attached)

Anne and Gwynneth volunteered to liaise with the new family. We have received a card and picture. They have been emailed offering help without response at this date. Erin and daughter are coming mid June with Ed and the two boys arriving at the end of June. They want to live in the Westshore area. We need to make their move as comfortable as possible and Anne and Gwynneth will be coming to the congregation for ideas (ie dinners, etc).

### **Governance (Jim Fisk)**

Jim spoke regarding the 2001 Governance report (model approved at that time) and has been extended at the last 2 Annual General Meetings. There are 3 models of structure – official board (meetings & reporting), Church board (sub committees), Church council (accountable to Council who co-ordinates).

Jim presented an informative overview of the Governance model (notes attached).

➤ Motion by Dale Stewart, Second by Doug Foreman that Pilgrim Congregation adopt in principle the Council Governance model as presented at the 2007 Annual General Meeting. All in favour. Carried.

- Motion by Dale Stewart, Second by Doug Foreman that Council be instructed to maintain the structure and to alter it to meet changing needs. All in favour. Carried.
- Motion by Dale Stewart, Second by Doug Foreman that Council seek Presbytery approval for the Governance model. All in favour. Carried.

Jan foreman suggested motion, seconded by Marilyn French to thank Jim for the presentation. Applause and all in favour.

**Church Growth (Doug Foreman)**

Doug spoke to our remarkable progress to meet our changing needs over the past year. We have put it all in place – now implementation process. Our aim now is to put in place our plan and strategy for congregation. Budget indicates we have faith. There is a big task ahead, but the tools are in place. A Volunteer Task list (attached) has been prepared. Please ask if you have any questions.

Emerging Spirit program is a tool we can use. We need a representative to coordinate what Emerging Spirit can do for us. Council will sponsor 3 reps to attend the program.

Communication – we have prepared a semi-annual newsletter with information regarding groups, etc.

Congregation in General – Mary detailed the pastoral Care Call branch, reaching out to phone list and contact 3 or 4 times a year. This is not a problem solver but to pass info or concerns and needs along. A means to connect. It is very important that Care Call members be trained (3 hour training in March).

The biggest challenge now and most important project in the works is the office for Ed and Erin. Areoplan points were referenced regarding donations to offset flight costs. Speak to Doug if you have points to donate.

We have 3 years to build up our fundraising. We must get serious about a major fundraiser and move outside our congregation. We must make our ideas produce with everyone stepping up to the plate.

**OTHER BUSINESS FROM THE FLOOR**

**ELECTION OF CHURCH OFFICERS, SESSION AND STEWARDS**

Karen noted thanks to Anne Richardson, Elsie Ettinger and Elaine Hooper for their work on the nominations list.

- Council** Doug Foreman, Frances Stocks, Anne Richardson, Jim Fisk, Gwynneth Barlow, Darlene Dawes, Fern Esau-Quagliotti, Karen Preston.
- Session** Jan Foreman, Elsie Ettinger, Christine Nicholls, Ross Walker, Paul Newman
- Stewards** Diane Stout, Dale Stewart, Brian Kenworthy, Karen Preston (Treasurer) and Nora Scholton (Bookkeeper-volunteer non-congregation)
- Presbytery Rep** Bob French, Jan Foreman (alternate)

- Motion by Elaine Hooper, Second by Ruth Scott that committees as noted on page 35 may continue to accept members to their committees throughout the year. All in favour. Carried.

**ADJOURNMENT**

- Motion by Pat Ridgers, Second by Anne Richardson to adjourn the meeting at 2:25 pm. All in favour. Adjourned.

Diane Stout, Recording Secretary

Karen Preston, Chair

## MESSAGE FROM THE Co-CHAIRs OF COUNCIL

2007 saw the culmination of over two years of concentrated effort by the Pilgrim Congregation to find new ministers to lead our flock. The detailed self analysis and proactive efforts of both the JNAC and JSC committees lead to the successful hiring of Reverends Ed Cawley and Erin Stirling. Their Pilgrim ministry successfully commenced in a long anticipated welcoming celebration in July. This longstanding herculean effort by all members of the Pilgrim Congregation was truly pivotal in the journey of Pilgrim United Church.

Awaiting the arrival of Ed and Erin, many members continued to step forward to ensure the the traditional high standard of worship. Instrumental in this period was the welcomed participation of Reverends Ted Bristow and Selma Sheldon who unceremoniously and graciously adopted the congregation to see us through this final stage of transition. Their ministry greatly enhanced our journey and prepared us for our new ministerial team. Pilgrim is truly grateful for their coming forward in this critical time.

Your Council has had many challenges in implementing the ``Way Forward``for Pilgrim. The long range financial plan, the Pilgrim Structure and the Pilgrim Handbook all successfully set the stage for us to move forward upon the arrival of our new leaders. The `Spring Retreat` again focussed us on who we are and the way ahead from our stable base from which we could move forward to the next steps in the life of the congregation. This was namely, to incorporate the new ministers into our faith community. Various forms of information sharing again called for concentrated efforts from the various committees and the congregation as we shared our information with Ed and Erin. Several facilitated congregational meetings narrowed the gap and enabled us to move forward as we always seem to do.

There have again many highlights and emotional demonstrations of our faith as we have said farewell to Ted and Selma, welcomed and convocated Ed and Erin and as well welcoming many new members to our faith community. A testament to our way forward has been the successful fund raising activities that have significantly exceeded our budget expectations. The first annual Tailgate sale, the third Pilgrim Auction and a giving Consecration Program demonstrated the committed, involved congregation that we are. Another significant event was the resignation of our music Director Marilyn French after 19 years of totally committed service. Again our journey takes another turn.

The challenges of the Pilgrim journey continue as we evolve who we are and who we have become. Again we must continue to move our structure to make our limited resources more effective, to create a new music program and to forge our continuously emerging path behind our new leaders. We have successfully embraced the challenge and all those in are faith community are to be commended for their ongoing and timely efforts as we all explore, experience and engage the love of God. We should all rejoice with our accomplishments.

Doug Foreman/Karen Preston            Co-Chairs

Greetings in the name of Christ!

Time has flown by since our family moved to British Columbia and began our adventure with Pilgrim United on July 1<sup>st</sup>. Since then we have gotten to know the people, traditions, and eccentricities of this congregation; you in turn have gotten to know our quirks, strengths and weaknesses. The journey so far has been challenging and rewarding!

When we interviewed with your search committee, back in November of 2006, we felt an immediate connection, and an excitement about offering leadership with Pilgrim. That has not changed. In fact, now that our relationships within the congregation are deepening, we feel all the more convinced that God has called us here. We have fallen in love with you! Your intelligence, commitment, and passion are inspiring, and your creativity and resilience are impressive.

When asked why they attend Pilgrim, almost every respondent says the same thing – “It’s the people. We love these people.” At its core, Pilgrim is a network of personal relationships. Yes, the relationships are between people of faith, but the relationships themselves are the centre. Pilgrim is a family. Healthy families are wonderful things, and the family here is healthy most of the time. The drawbacks to families are that they are hard to join (this usually only happens through birth, adoption, or marriage), and that sometimes harmony or “smoothing things over” is seen as being more valuable than working through conflict.

We believe that Pilgrim folks are being invited to re-centre themselves in Christ. Not sacrificing the relationships we treasure, but seeking to find our identity first as disciples of Jesus. It may seem like a small difference, but we feel it is an important distinction, and one worth considering. Will our relationships with each other determine how we live out our faith? Or will our relationship with God in Christ determine how we live out our relationships with one another and the world?

As a congregation, Pilgrim can continue to be a tight-knit family that enjoys being a small intimate fellowship of people exploring faith together. If this is your choice, we can help you figure out how to stay active with part-time staff support, as that is all you can afford, and all you need. The other option is to choose to re-configure as disciples first and friends second. This may mean discovering a passion for the “unchurched” -- people who desperately need the good news Jesus came to share. It may mean examining how our assets and gifts could best be used to serve a hurting world.

One path is not necessarily better than the other, but choosing a path is. Whatever your choice, God will continue to be with you, blessing you and gifting you with all you need in your life together. Thank you for sharing part of that life with us!

Ed Cawley and Erin Sterling

**CHILDREN’S PROGRAM**

In 2006, as a congregation, we made the decision to hire full-time Minister staff and eliminate all the Church School staff time. That decision has opened up lots of opportunities for members of the congregation to take on leadership of children’s programs. 2007 was the first time in many years we planned to run our Church School by volunteers. It’s been an exciting, fun and challenging year both for the children and the volunteers.

The planning volunteers use a variety of resources and do a great deal of advance planning for the programs for children. There is a program for children 5y and under and Church School for children from 6-11y.

The program for the younger children includes a story/lesson and a craft based on the Whole People of God curriculum.

The Church School has 14 children with 8-12 often showing up on Sunday mornings. Most weeks, these children hear and work on stories from Godly Play. Throughout the year, the children are involved in a variety of projects and activities including everything from Earth Day programs to gathering socks for the Our Place Shelter.

Our children's programs are successful because of the commitment of our volunteers and the wonderful children in the program.

Respectfully submitted,  
Christine Nichols

## MUSIC

Our More Voices supplement hymn books arrived the end of March in time for Easter. During the year we have sung from Voices United, More Voices, Seasons of the Spirit, and other resources. Pilgrim continues to grow in singing new hymns/songs along with familiar ones.

A decision was made to project all the hymns/songs on transparencies. This was done with all the music that was either covered by our licenses or are Public Domain. So a few were sung from the hymn books.

The music planning continued to go very smoothly working with Ted Bristow and Selma Sheldon from January to June, and then with Ed Cawley and Erin Sterling.

I took my Study Leave in May. My time was spent in playing over and studying all the music in More Voices. Although I did not submit a report I did transfer information regarding licenses and tempos to the pages of all the songs in one of the hymn books. Anyone wanting this information can look in the More Voices Hymn Book identified by a Butterfly on the cover.

A big thank you also to the overhead operators - Lance Hall and others who are called upon from time to time on the spur of the moment.

This year we have been blessed with Gwynneth Barlow joining our music group. A big thank you to all our musicians - Gwynneth, Andrea Koschzeck, Irene Moore, Marianne Stewart, Pat Ridgers, and Ruth Scott for your continued contribution to leading Pilgrim in song. It has been my privilege to share music with you over the years.

Respectfully submitted by,

Marilyn French.

Minister of Music.

## YOUTH GROUP

In the absence of a paid youth minister, Mary Stocks and Coby Tschanz continued to lead the youth program on a volunteer basis in early 2007. The youth group faltered. Attendance was too low and sporadic to effectively offer the Seasons of the Spirit curriculum. Younger youth were encouraged to participate in Godly Play. Information on Presbytery-wide youth events was passed on to youth. In June the high school graduations of Heather Stout, Julia Tschanz and Evan Horgan were recognized.

There were no applicants for the Youth Minister position posted during the late spring and summer.

September 2007 brought new energy, youth and adult volunteers to the Pilgrim Youth Group. The youth group is now co-facilitated by Mary Stocks, Kelly Dvorak and Nate Horgan. The primary focus of Sunday morning youth group is 12-14 year olds. This is the same age group that the Seasons of the Spirit curriculum focuses on. Youth are encouraged to attend the monthly Presbytery-wide events and several have done so. In 2008, we will begin having monthly gatherings of Pilgrim youth outside of Sunday mornings.

Older youth are welcome to attend the Sunday morning and Presbytery-wide events. A reunion potluck for older youth and young adults was hosted by the Kenworthy's in the fall and was well attended. These older youth were asked about their interest in meeting regularly but there was not enough interest to warrant the formation of a group for this purpose.

Mary Stocks

## **MINISTRY & PERSONNEL**

The Ministry & Personnel Committee is a liaison between staff of the church and the congregation. While it does not have hiring or firing abilities, Ministry & Personnel makes recommendations to Council to ensure good working relationships at Pilgrim. This is a confidential committee, open to hearing concerns from both staff and congregation members.

2007 was a bit busier than past years as we had an interim preaching team for the first half of the year. We held meetings with staff to ensure that all members were interacting and communicating well with each other. We did an exit interview with Ted & Selma when their contract expired to hear their impressions of working at Pilgrim.

We welcomed Ed & Erin in July and have met with each of them, as well as with Marilyn and Diane to ensure that the transition would be as smooth as possible. We reluctantly accepted Marilyn's letter of resignation in September and wish her every happiness in her deserved retirement.

Maxine Kenworthy 474-2723

Ellie Horgan 478-4740

One vacancy

## **SESSION**

The members of Session for the past year varied as we transitioned from our temporary staff to welcoming Ed and Erin to the Pilgrim family. For the first part of the year, the members included Elsie Ettinger, Jan Foreman, Christine Nicholls, Paul Newman and our temporary ministerial team of Ted Bristow and Selma Sheldon. For the latter half of the year, Elsie, Jan and Christine stayed on, and were joined by Ross Walker and our new ministry team of Ed Cawley and Erin Sterling. In October we were very fortunate to have Laurie Mueller not only return to Pilgrim from the interior, but to join us on Session as well.

### **Worship**

Session continues to support the ministry team in areas of worship. As mentioned above, the first ½ of 2007 involved planning and assisting Ted and Selma with their worship services. We were very excited to have Ed and Erin join us in the summer. Ed hosted a well-attended worship planning meeting on October 29<sup>th</sup> to seek input and discussion from the congregation on worship issues. Another meeting was held on January 13/08 to provide an update to the congregation on the Church School program. Jan Foreman continued to organize pulpit supply for those times where our regular staff were away on study leave or vacation.

### **Christian Education**

We were extremely pleased to have a Disciple IV study group start late in the year, led by Elaine Hooper and Coby Tschanz. This study group is currently underway.

The Lenten season included a labyrinth program, with groups exploring a number of labyrinths located throughout the area. This program finished off with a temporary labyrinth set up on our site under the trees.

### **Congregational Life**

Laurie Mueller organized the annual Congregational Retreat at Camp Pringle in December. As it seems to be a tradition that inclement weather greets us at this event, the program was shortened to allow folks to safely travel home over a snow-covered Malahat. Don't be surprised to see this event scheduled for the spring next year.

### **Social Justice and Outreach**

The congregation once again supported the annual AIDS dinner, and continues to support Our Place, the local Alternative School, and local food banks.

Respectfully submitted,  
Ross Walker, Recording Secretary for Session

The Stewards had a busy year preparing for our new ministers to arrive. Doug Foreman stepped to the plate to help organize the new Minister's Office, Small Group Room and Men's washroom. Bob French was instrumental in ensuring the work was done. A huge thank you to everyone who participated in the transformation.

The biggest venture undertaken, thanks in part to the Thrifty's fundraiser, was the painting of the exterior of the church building. We are now a brilliant white building with black trim and dark red front doors.

The Brownies, Sparks and Girl Guides continue to meet downstairs weekly on Monday, Tuesday and Wednesday evenings. We have added new regular tenants three new regular tenants. The Westshore Community Concert Band meets on Tuesday evenings in the Sanctuary and the Viva Children's Choir meets on Wednesday evenings in the Sanctuary. The Metchosin Quilter's Guild are our newest tenants and they meet the 3<sup>rd</sup> Thursday monthly alternating between the basement and the Sanctuary. They are also occasionally booking the basement for Saturday workshops.

Seeds of Progress community garden again produced a wide variety of produce for both their own use and the community food bank.

The cottage continues to be rented by the same family who have been there now for a number of years. We are fortunate that they maintain the cottage and take care of small repairs themselves.

Sunshine Daycare continues to operate from the portable and has renewed their leases for 5 years. The roof on the portable needs to be cleaned on a regular basis due to the trees that drop needles and branches during wind storms.

Mike Silversides has been instrumental in coordinating the Collection/Counters schedule.

The stewards will continue to maintain the building to the best of our abilities and to hire professionals when required.

Thank you to everyone who jumped in to help whenever asked this past year. We're all "Stewards" at Pilgrim!

Respectfully submitted

Diane Stout, Chair of Stewards

***During the past year the following individuals have graciously handled the duties of coordinating their respective areas. They have ensured their particular areas were ready for Sunday morning or whenever necessary. A big thank you for your time and energy!***

Camp Pringle Representative	Bob French
Cards & Flowers Coordinators	Irene Moore
Church School Supply Coordinator	Robin Chow & Andrea Koschreck
Greeters & Refreshment Coordinator	Frances Stocks
Kitchen Supply Coordinator	Frances Stocks
Envelope Secretary	Darlene Dawes
Fire Marshall	Ross Walker
Lay Reader Coordinator	Marianne Stewart
Librarian	Anne Richardson
Microphone Coordinator	Diane Stout
Observer Representative	Marianne Stewart
Overhead Projection Coordinator	Marilyn French
Sermon Tape Coordinator	Marilyn French

**AESTHETICS**

**aes·thet·ics** (is-thit'iks) *A conception of what is artistically valid or beautiful. An artistically beautiful or pleasing appearance.*

The aesthetics team have attempted to create "an artistically beautiful or pleasing" interpretation of our scripture. We meet to prepare each church seasons changing colours and décor. We can always use more hands to help, especially if you're handy with an iron, glue gun or stick pins.

Diane Stout

## CARDS & FLOWERS

Cards and flowers continue to be sent to members of the congregation during the year at a minimal cost to the church.

Irene Moore

## GREETERS & REFRESHMENT REPORT

Thank you to the 12 adults and 2 children who have volunteered on a regular basis to greet those entering our doors with a friendly smile. Nothing is more welcoming than a friendly smile when you arrive at church!

The greeters are divided into 6 teams and work on a 6 week rotation. As well as greeting, they put out the two sandwich boards, make coffee for upstairs, and then prepare the coffee, juice, and treats for after church. Often, they also bring goodies from home to round out the church supplies! (Not a requirement but always enjoyed!). Think how we would miss them if these dedicated people were not quietly doing this important job!

New members to the greeting team are always welcome. It would be great to have 8 teams so people have to have a turn only 6 times a year!

Respectfully submitted,

Frances Stocks

## HEALING PATHWAYS

*Jesus called the twelve together and gave them power and authority and sent them to heal.*

Luke 9:12

Healing Touch or Therapeutic Touch, was developed in the US in the 20th Century and has been accepted as a complementary treatment and is now widely used by the medical profession. Healing Pathways, based on Healing Touch, was developed by Naramata Centre and has been adopted by congregations nationally. This methodology includes treatment techniques, a Code of Ethics, Personal Boundary definitions, and theological/ philosophical material which is consistent with the Creed and the policies and practices of the United Church.

This group has been meeting and practicing regularly and providing treatments for volunteers from Pastoral Care, Staff, the congregation and folks from the community.

	2005	2006	2007
Treatments	41	50	45
in Residence	7	5	11
Pilgrims	12	13	9
Non-members	4	5	5

It is our call to create vibrant Healing Pathway Ministry with treatments being offered to the congregation and the Western Communities on an on call basis, as needed. Our goal for this year is to continue to support the healing of people from the congregation and the community. We will continue to focus once a month on the personal and professional development of participants in the group.

Respectfully submitted, Beth Walker

phone: 479.6340, cell: 884.0484

e-mail: bethwalker@telus.net

## HOSPITALITY TEAM

We continue to have members of the team at the door into the Sanctuary, to welcome everyone who comes in. We especially watch for guests and introduce ourselves. This usually results in them introducing themselves back to us. This is often how our conversations begin.

We invite guests to sign our Guest Book at the table inside the door and we are happy to offer them the Pilgrim pen they have used to sign the book. If there are others at the back of the church, we often introduce them to our guests. Other folk in our community will regularly introduce themselves to visitors and welcome them.

If a guest has included a complete address, we will send them a letter during the following week to acknowledge their attendance and to reassure them that if they come back again, it will be another "special day" for us.

We encourage everyone to wear a name tag and we invite the guests to sign the book and ask if they are comfortable wearing a name tag.

Ruth Scott, Ellie Horgan, Win Konijn

## KITCHEN SUPPLY

Supplies for the kitchen are checked and restocked on a regular basis so coffee, tea, milk, juice, and cookies are always there for Sunday mornings. Napkins, dishwasher detergent, etc. are replaced as needed. This year, with the help of Ruth Scott, an inventory of the dishes and cutlery was made. It is posted on the inside of one of the cupboards.

Up until two years ago, coffee, etc., came out of money donated at coffee hour on Sunday mornings. It was decided that asking for a coffee donation from guests was not very welcoming so we would pay for it out of general funds. The cost for 2007 was \$343, an increase over last year. Two things contributed to the increase – the price of cookies went up and we started providing coffee before church

Respectfully submitted,  
Frances Stocks

## LAY READERS

Thank you to all the Lay Readers who volunteered to read Sunday Scriptures in 2007.

We welcomed Ed and Erin in the Summer who brought with them new ideas which helped streamline jobs, the Readers being one of them. I will no longer be phoning you with requests for volunteers.

I encourage you now to be pro-active and sign your name to the Reader's sheet on the back table in Church. Here you will find the date and the reading which you tear off and take home as a reminder. Your signed name stays on the sheet so Ed and Erin know who is reading each Sunday. Simple!

Thanks again for volunteering.

Respectfully submitted by  
Marianne Stewart

## LIBRARY

This has been a quiet year for library usage. However, people are still finding books that interest them.

Paul Newman and I removed 71 books from the shelves that were not being read. Paul is sending them to a Seminary in Asia where I am sure they will be welcomed. We can use the extra space for other donated books which I have been planning to put on the shelves.

I am always pleased to receive donations of books. This year I am especially interested in books about the environment, climate change and also about Eco-Christianity.

Respectfully submitted,  
Anne Richardson

## OBSERVER

The United Church Observer is a monthly magazine that helps people , whether old timers or newcomers to the United Church , understand who we are . Readers of the Observer share their faith stories and discuss beliefs. People in congregations learn how others are celebrating or solving similar challenges.

In 2007, 22 subscriptions were renewed by Pilgrim members, there was 1 new subscription and 2 free subscriptions on tape cassette for visually impaired members.

An Observer subscription provides a year of good reading at the bargain group rate of \$14 . Reverend Keith Howard continues to be a regular contributor of excellent articles about "Emerging Spirit".

I will be taking your orders once again this Spring .  
Respectfully submitted by Marianne Stewart

## PASTORAL CARE

We met with Ted Bristow or Selma Sheldon January, March, and May. We went over the congregational list and provided them with concerns that we were aware of. Ted/Selma passed on any concerns to our new clergy Ed Cawley and Erin Sterling..

We met with Erin Sterling in November at which time we provided Erin with any Pastoral Care concerns.

We refer any cards/flower concerns to Irene Moore who is our faithful Pilgrim's cards and flowers person.

Our team takes care of Pastoral Care needs in our Pilgrim community through meetings, phone and email.

Please let someone on our team know if you are aware of any Pilgrim Pastoral Care needs.  
Respectfully submitted,  
Marilyn French on behalf of Pastoral Care.

### eam Members

Ed Cawley/Erin Sterling	478-2533 or email pilgrimuc@shaw.ca <mailto:pilgrimuc@shaw.ca>
Marilyn French	478-9162
Ellie Horgan	478-4740
Arnold McCutcheon	360-2875
Pat Ridgers	474-1813
Ruth Scott	478-5835

## PRAYER GROUP

The Prayer Group continued meeting throughout 2007 on the first and third Mondays of the month at 1:30pm at the church.

We have had some change in our membership. For personal reasons, both Jan Foreman and Elsie Ettinger have left the group. We appreciate their contributions to the Prayer Group and wish them well in their other church activities.

We are happy that Gwynneth Barlow has started attending our meetings. She has much to offer. Both of our ministers have occasionally joined us and we are pleased to see them. Our meetings are open to anyone who feels drawn to prayer in a communal setting.

The current members of the Prayer Group are; Arnold McCutcheon, Ruth Scott, Gwynneth Barlow and Anne Richardson. Pat Ridgers and Edith Newman continue to support us with prayer at home.

During 2008, the Prayer Group and the Healing Group are going to explore the possibilities of working more closely together.

Thank you to everyone who is involved in this important ministry.  
Respectfully submitted, Anne Richardson

## **SERMON TAPES**

Sermon cassette tapes are taped most Sundays. For a copy of a tape please contact Marilyn French at 478-9162 or email [mrfrench@telus.net](mailto:mrfrench@telus.net)

## **TRUSTEES**

Pilgrim United Church Trustees were Bob French, Pat Ridgers, Ross Walker, Terri Starkes, Peggy Maher.

There was no church property either acquired or disposed of in 2007.

## GEORGE PRINGLE MEMORIAL CAMP SOCIETY

Chair: Tom Pringle	Executive Director: Darryl MacLeod
Board meetings:	3rd Thursday Monthly
Membership:	25 representing 15 of the 20 Victoria Presbytery churches
Meeting Time:	7:00pm at St. Aidan's United Church
# of meetings held:	9 meetings with an average attendance of 15

### Highlights/Achievements of the Year:

**Program:** We are proud to announce that we met our objective of more campers using a new online registration system. Our summer camp numbers reached an incredible 679 participants!  
Our Bike Camps were expanded to accept up to 12 campers each and 23 participants came.  
Our Spring Break Camp attracted 25 participants.  
There was at least one camper from each of 16 of the 20 Victoria Presbytery Churches.

**Property:** The camp was booked a total of 254 days (70%) with a total attendance of about 4,500 people.  
We replaced the water heaters in Laura Butler with two new energy efficient heaters, and replaced the roofing on Pendray Cottage (the Property Managers' home) with metal roofing. The building of new accessible washrooms and offices onto our main hall (Spencer) was essentially completed in 2007. Royal Roads completed an environmental assessment of the camp looking at our current usage and the possible future expansion. The result was very positive, but of course, an increase in usage will have an impact that we will have to consider.

**Budget:** Camp Pringle receipts were just over the expenditures again in 2007 with an overall budget of just over \$400,000.

**Other:** 8 of 20 Victoria Presbytery Churches booked the camp for at least one retreat/event in addition to the Presbyterial UCW, and the BC Conference Youth.

**Objectives for 2008:** To reintroduce a counselor in training program for youth and adults ages 16+ who would like to be future staff members.

We would like to thank all the churches and the Victoria Presbytery for your continued support. You are our cornerstone.

## GORGE VIEW SOCIETY

In October of 2007 Gladys Lavigne made a presentation at Pilgrim about The Gorge View Society homes at Chown Place, Victoria.

For the past 50 years the Gorge View Society, which is an incorporated Ministry of the United Church of Canada, and a member of the Organization of United Church Homes, has built, maintained and managed the 100 suites, mostly bachelor suites, which provide affordable housing in Victoria.

Along with Pat Ridgers, I was moved to become involved with this Society which offers affordable housing to people with very low incomes. Pat and I are Pilgrim's representatives with Gorge View and hope to keep you up to date with the work of the Society. We help with interviews when units become vacant and Pat helped with the Annual Christmas Dinner in December.

Each United Church congregation is asked to support Gorge View with people experienced in Business/Corporations, Administration and Board Governance, Property Maintenance, Finance, Admissions or people who are passionate about the work of the Society and social housing.

If you feel called to help please talk to Pat or I, or phone Gladys Lavigne at 727-2962

Respectfully submitted by  
Marianne Stewart

*Pilgrim United Church*  
Annual General Meeting reports &  
information

## OUR PLACE society

OUR MISSION: Our Place Society (OPS) works in compassionate Christian love with those who are homeless and others in need to enrich and improve the lives of all.

OPS, the Alliance of the Open Door Inner City Ministry and the Upper Room Society, continues its three core activities – drop-in centre, transitional housing and meal service.

BOARD: There were two resignations from the Board during 2007 (Larry Scyner and Karen Preston) and the addition of two new members - Linda Rae Barry and Donald Storch. The continuing Board members are Dennis Anholt, Ruth Elvey, Don Fletcher (Vice Chair), Paul Jenkins, Bruce Jordan (Secretary), Elmarie Roberts (Recording Secretary), John Ronald (Chair), Michael Shepherd, Gordon Sloan, and Dawn Williamson. Rev. Allen Tysick, Executive Director, and Rev. David Stewart, Director of Operations, also attend board meetings.

Last year's report commented that 'facilitating the transition from two separate locations into the purpose-built new facility is a major and complex task' which will 'dominate priorities during 2007'. This was most certainly the case. 2007 was a year of very hard work for everyone involved with OPS. The hard work is by no means over but we can look back on 2007 as a year of substantial achievement. The new building is completed. Also, major progress was made in establishing Our Place as a distinct entity in the eyes of the public, our donors and supporters, our employees and the clients we serve.

### MAJOR DEVELOPMENTS:

The construction of the new building at 919 Pandora Avenue was completed and OPS took possession on November 25th. Our own assessment and that of the inner city family and visitors is that the building is excellent and will serve the community well. The Upper Room (UR) building was vacated on December 12th. The same day, the first residents moved into the new building and meal service commenced there.

Deconstruction of the UR building has begun and is expected to be completed by mid-March.

During this period, the drop-in centre will continue at 713 Johnson St. We anticipate completion of the courtyard on the site of the UR space by the end of March 2008. Transfer of the drop-in centre to 919 Pandora will follow.

An Opening Ceremony will be held in either late March or early April.

There have been many personnel changes and additions in order properly to staff the new building including the hiring of Karen Preston as Director of Finance and Administration.

As of November 1st, all employees formerly with the Open Door or the Upper Room became employees of OPS. This essentially completed the integration of the two organizations into one.

There have been a multitude of projects undertaken and completed in order to create one new organization, Our Place, out of the two founding organizations and also to complete the construction project. These include the development of position descriptions and a revised organization chart, new Human Resources Policies and Procedures, the creation of a Transition Working Group to assist with the new building project, finalization of the loan/mortgage agreement with BC Housing, and completion of an agreement with Vancouver Island Health Authority for operating funds.

An operating agreement between OPS and the United Church of Canada has been developed and will be signed early in 2008.

While all this has been going on, OPS has continued its 'normal' activities. The drop-in centre has continued to operate, including participation in the Cold Weather Protocol in effect in downtown Victoria during the winter. Our meal facility continues to serve in excess of 100,000 meals a year, while our transitional housing provided space for 45 different people during 2007. Special First Nations Days were held at the drop-in centre in the fall, and our annual Christmas Party was held at First†Metropolitan United Church in December. Over 1,000 ANGEL GIFTS were distributed to the needy of Victoria before Christmas. Our year ended serving our traditional New Year's Eve turkey dinner to 531 grateful diners.

As always, we are extremely grateful for the diligent work of our employees and our many volunteers. We appreciate the generosity of all our donors and supporters who provide the resources to make it all happen. And lastly we acknowledge with great thanks the encouragement and counsel of the Victoria Presbytery of the United Church of Canada.

Respectfully submitted,  
John Ronald  
Chairperson, Our Place Society

## 2008 INDIVIDUAL AND SMALL GROUP MINISTRIES

Camp Pringle Representative	Bob French
Food Bank /Our Place, delivery	Rean Bos
Cards and Flowers Coordinator	Irene Moore
Church School Support Coordinator	Robin Chow
Greeters and Refreshment Coordinator	Frances Stocks
Kitchen/Supply Coordinator	Frances Stocks
Envelope Secretary	Frances Stocks
Fire Marshall	Ross Walker
Lay Reader Coordinator	Marianne Stewart
Librarian	Anne Richardson
Microphone Operators	Bob French
	Mike Silversides
Observer Representative	Marianne Stewart
Sermon Tape Coordinator	Marilyn French
Overhead Projector	-----
AESTHETICS TEAM (Sanctuary Environment)	Diane Stout Christine Nicholls Katherine Silversides Irene Moore
CHURCH SCHOOL SUPPORT TEAM	Robin Chow Andrea Koschzeck
GODLY PLAY TEAM	Christine Nicholls Jan Foreman Frances Stocks
HOSPITALITY TEAM	Ruth Scott Ellie Horgan Win Konijn
PASTORAL CARE TEAM	Marilyn French Ruth Scott Ellie Horgan Arnold McCutcheon Pat Ridgers Ministers

## 2008 CHURCH OFFICERS AND COMMITTEES

COUNCIL	Laurie Mueller (Chair) Diane Stout (Secretary) Darlene Dawes ( Treasurer ) Gwynneth Barlow (Member-at-large) Jim Fisk (Member-at-large)
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**PRESBYTERY REP.**

Bob French  
Emily MacDonald ( Alternate )

**WORSHIP AND WELCOME**

Minimum 3 + Ministers

Robin Chow  
Andrea Koschzeck

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Ministers

**CHRISTIAN EDUCATION & FAITH FORMATION**

Minimum 3

Jan Foreman  
Kelly Dvorak  
Mary Stocks

**CONGREGATIONAL LIFE & CARE**

Elsie Ettinger  
Ross Walker  
Ruth Scott

**SOCIAL JUSTICE & OUTREACH**

Elaine Hooper  
Frances Stocks  
Gwynneth Barlow  
Anne Richardson  
Marianne Stewart

**FINANCE & PROPERTY**

Minimum 3

Darlene Dawes  
Dale Stewart  
Helmuth Mueller  
Doug Foreman

**STEWARDSHIP & FUNDRAISING**

Minimum 3

Darlene Dawes  
Pat Ridgers  
Marilyn French  
Frances Stocks

**MINISTRY & PERSONNEL**

(appointment)

Minimum 3

Maxine Kenworthy  
Ellie Horgan

**TRUSTEES**

(appointed)

Minimum 3

Pat Ridgers  
Bob French  
Ross Walker

**ELDERS**

(appointed)

Minimum 3 – must be a member of PUC

Elaine Hooper  
Christine Nicholls  
Arnold McCutcheon